



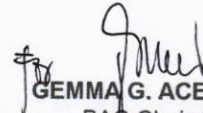
REQUEST FOR QUOTATION/BID FORM

Date: July 10, 2025
PR No.: 2025-06-912
Fund: 101
End-User: Engr. Jose Rafael R. Manoguid

Project Name: Procurement of Hardware Materials for General Services Unit
ABC: Four Hundred Twenty One Thousand Eight Hundred Fifty Pesos (Php421,850.00)
Mode of Procurement: Small Value Procurement (Section 34 of the IRR of RA 12009)
Mode of Evaluation: Lot Evaluation
Delivery Period: Fifteen (15) calendar days upon receipt of P.O.

Sir/Madam:

Please quote your lowest price on the item/s listed below, subject to the Terms and Conditions below and submit your quotation duly signed by your representative not later than **JULY 15, 2025** sealed in an envelope.


GEMMA G. ACEDO, Ph.D.
BAC Chairperson

Note:

- Bidder shall provide correct and accurate information required in this form. All entries must be typewritten or legibly written.
- Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- Price quotation/s to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
- Bidder may submit, if available, original brochure showing certifications of the product being offered.
- Quotations through email is acceptable. Winning bidder shall submit original signed RFQ before issuance of Purchase Order.
- Documentary requirements shall be attached upon submission of the quotation:
 - Mayor's/Business Permit
 - PhilGEPS Registration Certificate
 - Income/Business Tax Returns (for ABC's above P500K)
 - Omnibus Sworn Statement (for ABC's above P50K) - for submission upon receipt of Notice of Award

Item No.	Description	QTY	UOM	BID OFFER		Offered Specs/ Brand/Model	Remarks
				Unit Price	Total Price		
1	Abbrasive Grinding Disc	36	piece				
2	Buffing disc	100	piece				
3	Buffing soap	10	piece				
4	Clear sealant 300 ml	30	tubes				
5	Concrete Nail 1 1/2"	5	kilo				
6	Concrete Nail 1"	5	kilo				
7	Concrete Nail 2"	5	kilo				
8	Concrete Nail 3"	5	kilo				
9	Concrete Epoxy (low viscosity)	6	liters				
10	Cut-Off Wheel, 16" dia	50	piece				
11	Diamond Cutting Disc, 4", (tiles)	15	piece				
12	Doorknob, Heavy duty	90	piece				
13	Drawer Handle, heavy duty	50	piece				
14	Drawer Hinges 1 1/2" x 3"	50	pair				
15	Drill Bit, Masonry, 3/16	30	piece				
16	Drill Bit, Metal, 3/16	50	piece				
17	Epocoat MB Primer	4	pail				
18	Flapdisc #150	100	piece				
19	Flapdisc #60	100	piece				
20	Hack Saw Blade	20	piece				





Republic of the Philippines
CATANDUANES STATE UNIVERSITY
BIDS AND AWARDS COMMITTEE
Virac, Catanduanes

21	Hardware Cloth (Bistaya)	20	meter				
22	Mrine Plywood, 1/4", Standard size	60	piece				
23	Mrine Plywood, 3/4", Standard size	32	piece				
24	Masonry Drill bit 1/4"	20	piece				
25	Masonry Drill bit 1/8"	20	piece				
26	Masonry Drill bit 3/6"	20	piece				
27	Nail Finishing, 2 1/2"	20	kilo				
28	Nail Finishing, 2"	20	kilo				
29	Nail Umbrella, 3"	20	kilo				
30	Nail, CW, 1"	25	kilo				
31	Nail, CW, 2"	30	kilo				
32	Nail, CW, 3"	30	kilo				
33	Nail, CW, 4"	50	kilo				
34	Roofguard	20	gal				
35	SDS Plus Drill bit Hammer 12mm	1	piece				
36	SDS Plus Drill bit Hammer 16mm	1	piece				
37	Shovel	20	piece				
38	Steel Drill bit 1/4"	20	piece				
39	Steel Drill bit 1/8"	20	piece				
40	Steel Drill bit 3/6"	20	piece				
41	Stickwel	50	liter				
42	Tile Adhesive (25kls)	25	bags				
43	Triangular File, 4"	20	piece				
44	Welding rod Ordinary, e6013 (5/32")	50	kilo				
45	Wood Edging 1/2" x 3/4" x 10"	100	piece				
46	Cutting Disk 4" (metal)	50	piece				
47	Black Screw 1"	5	box				
48	Black Screw 1 1/2"	5	box				
TOTAL BID PRICE							

After having carefully read and accepted your General Conditions, I/We submit our quotation/s for the item/s above.

Signature over Printed Name

Position/Designation

Office Mobile No. / E-mail Address

TERMS AND CONDITIONS

1. Quotations exceeding the Approved Budget for the Contract shall be rejected.
2. Award of contract shall be made to the lowest quotation which complies with the technical specifications, requirements and other terms and conditions stated herein.
3. The item/s shall be delivered according to the accepted offer of the bidder.
4. Payment shall be processed after delivery and upon submission of the required supporting documents, in accordance with existing government accounting rules and regulations.
5. Liquidated damages equivalent to one-tenth of one percent (0.1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The CatSU may rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
6. The Procuring Entity may cancel or terminate the contract at any time in accordance with the grounds provided under RA No. 12009 and its IRR.